



FOOD AND AGRICULTURE ORGANIZATION OF THE UNITED NATIONS

Terms of Reference for Consultant/PSA

Job Title	Nutrition Consultant: Advocacy, Capacity Development and Research		
Division/Department	Nutrition Division - ESN		
Programme / Project Number	GCP/INT/108/GER		
Location	Rome		
Expected Start Date of Assignment	1 May 2013	Duration:	11 months; from 1 May 2013 to 31 March 2014
Reports to	Ellen Muehlhoff	Title:	Senior Nutrition Officer

GENERAL DESCRIPTION OF TASK(S) AND OBJECTIVES TO BE ACHIEVED

Under the supervision of the Senior Officer, Nutrition Education and Consumer Awareness Group, Nutrition Division (ESN), the consultant will support the coordination and implementation of ESN's work in young child nutrition through sustainable food based solutions, including related research.

The work will be carried under Project GCP/INT/108/GER - Improving the dietary intakes and nutritional status of infants and young children through improved food security and complementary feeding (IMCF). Information is available at: www.fao.org/ag/humannutrition/nutritioneducation/70106/en/.

The consultant will undertake the following tasks:

Project management and M & E

- Collaborate and liaise with all partners (i.e. FAO food and nutrition security projects in Cambodia and Malawi) and the international and national research partners.
- Ensure effective information flow and coordination among research and project implementation partners, ensuring the preparation of regular progress reports.
- Prepare IMCF annual work plans.
- Prepare project six-monthly IMCF progress reports.
- Undertake travel to project areas.

Research and knowledge

- Collaborate with the research partners and coordinate the IMCF's project Technical Advisory Committee
- Provide regular updates to the TAC and solicit their advice on research related issues and synthesize comments.
- Prepare consultations and workshops with the TAC, prepare workshop proceedings and ensure recommendations arising from the technical consultations are applied in the research process.
- Provide technical assistance and advice on the overall research design, implementation process and results analysis to the research partners.
- Contribute to the organization of an expert meeting on strengthening local food-based solutions to reduce child stunting.
- Contribute to the preparation of scientific articles in collaboration with research partners.

Advocacy and Capacity Development

- Disseminate project findings through the preparation and dissemination of advocacy and information materials.
- Facilitate the establishment of a network of interested stakeholders to advocate for sustainable food-based solutions to chronic child under-nutrition.
- Expand and update periodically the IMCF website.
- Participate in international meetings and conferences for information and knowledge sharing and dissemination of project findings and lessons.
- Provide technical support to the Malawi and Cambodia nutrition teams, guiding the development and preparation of training materials.
- Advise on the development of nutrition training materials and technical guidelines for agricultural and health extension staff.
- Support the development of policy and program guidelines, incorporating new evidence on proven and cost effective interventions for local food-based solutions
- Undertake any other tasks as required for the project implementation

Job Title	Nutrition Consultant: Advocacy, Capacity Development and Research		
Division/Department	Nutrition Division - ESN		
Programme/Project Number	GCP/INT/108/GER		
Location	Rome		
Expected Start Date of Assignment	1 May 2013	Duration:	11 months; from 1 May 2013 to 31 March 2014
Reports to	Ellen Muehlhoff	Title:	Senior Nutrition Officer
KEY PERFORMANCE INDICATORS			
- Work plans prepared - Communications between ESN, research partners and FAO field project teams facilitated - Technical assistance and advice for the overall research design and implementation process provided - IMCF website updated (in collaboration with the web designer) - Regular project updates to the Technical Advisory Committee provided - Advocacy and communication materials provided to stakeholders on project progress on a six-monthly basis. - Technical assistance provided to Cambodia and Malawi projects as needed. - Documents and publications prepared and findings disseminated. - Six monthly progress-reports prepared for submission to the donor.			Required Completion Date: 31 March 2014
REQUIRED COMPETENCIES			
• Advanced degree (ideally PhD) in human nutrition, public health or other field closely related to food and nutrition security • Knowledge of infant and young child feeding • Knowledge and experience in nutrition education/behaviour change approaches • A strong nutrition/public health research background • Knowledge of food and nutrition security concepts and indicators. • Seven years of relevant experience in food and nutrition security policy and programme development, including programme implementation experience • Working knowledge of English			
Selection Criteria			
• Extent of experience in integrated nutrition, livelihoods and food security interventions and community-based work in developing countries. • Extent of knowledge on infant and young child feeding. • Extent of experience in nutrition education and behaviour change approaches. • Extent of experience in programme development and implementation in the area of food and nutrition security. • Extent of research experience in nutrition/public health. • Extent of knowledge and experience in development, implementation and delivery of nutrition education and training programmes. • Extent of knowledge of international initiatives aimed at reducing chronic undernutrition (SUN, REACH, etc.). • Communication skills, orally and in writing.			
To apply: Carefully read and follow the Guidelines to applicants			
Send your application to:		Ellen Muehlhoff Senior Nutrition Officer Nutrition Division (ESN) F.A.O. Viale delle Terme di Caracalla Rome 00158 Fax No: +39 065705493 E-mail: ELLEN.MUEHLHOFF@FAO.ORG	
The deadline for applications is 28 February 2013			